



Jim Doyle, Governor
Mary P. Burke, Secretary

Wisconsin Department of Commerce, Bureau of PECFA

Bid Document

SECTION 1 - Scope of Work

The Bureau of PECFA is seeking competitive bids to perform remedial services for a petroleum release from a regulated petroleum product storage tank system. This bid is for a specified work scope. The site upon which bids are being solicited is:

Bid Round: 45
Comm #: 53015-9999-70
BRRTS #: 03-36-000119
Site Name: East Central Coop
Site Address: 1270 Hickory St, Cleveland, 53015

Site Manager: Keld Lauridsen
Address: 2894 Shawano Ave
City, State Zip: Green Bay, WI 54307-0448
Phone: 920-662-5420
e-mail: keld.lauridsen@wisconsin.gov

Bid Manager: Linda M. Michalets
Address: 101 West Pleasant Street, Suite 100A
City, State Zip: Milwaukee, Wisconsin 53212-3963
Phone: (414) 220-5376
e-mail: Linda.Michalets@Wisconsin.Gov

Bid-Start Date:	September 18, 2006
Questions must be received by (See Section 2 (B)):	October 02, 2006, 4:00 PM
Responses will be posted by (See Section 2 (B)):	October 20, 2006
Bid-End Date and Time:	November 03, 2006, 4:00 PM

The case file, including report(s) and other pertinent information upon which bids are being sought, are available for review at the Site Manager's location listed above. Please contact the Site Manager for an appointment to review the file.

Copies of report(s) and other pertinent information are available for purchase at the location listed below. If pertinent information is not available, please contact the Site Manager.

Digital Printing Innovations, 304 High Ave, Oshkosh, WI 54901

Phone: (920) 235-1800

Fax: (920) 235-6449

SECTION 2 – Site-Specific Bid Requirements

A) Bid Manager Comments

1) General Comments:

The site is located in the Village of Cleveland in Manitowoc County. East Central Coop formerly operated a retail and cooperative agricultural chemical products facility on the property. One gasoline underground storage tank was formerly located south of the building identified on site figures as a retail store. Aboveground storage tanks were formerly located where the livestock production center building is depicted. The site is currently vacant. Some of the buildings depicted on past site figures may have since been removed.

Soil encountered at the site generally consists of sandy soil underlain by native silt and clay. Bedrock was not encountered in borings drilled to a depth greater than 30 feet below ground surface (bgs). The average depth to groundwater is approximately seven feet bgs and groundwater flow direction is to the east.

Free product was most recently measured in monitoring well MW1 at a thickness of 8.5 inches during July of 2006.

A soil vapor extraction and groundwater recovery system was previously installed and operated for a brief period of time about 15 years ago.

Currently, a groundwater pump and treat system is extracting contaminated groundwater from two collection trenches. One collection trench is located on-site and one is located on residential property (Steinberg trench) downgradient of the source property. The systems consist of submersible electric pumps installed in the sumps of each trench. Both trenches discharge to the sanitary sewer.

2) Minimum Remedial Requirements:

Continue to operate the two groundwater pump and treat trench systems for six months from approximately February 15, 2007. System operations are currently budgeted through February 15, 2007 with the current consultant. Annual electrical and sewer charges combined are estimated to be approximately \$2,500.

Perform a soil probe investigation to a maximum depth of 10 feet bgs in a 50 foot grid pattern covering an area of approximately 90,000 square feet. The area will be confined to the Cooperative (source) property, roughly bounded by monitoring wells MW-2, MW-4, MW-9, MW-6, MW-5 and MW-10. The intent is to separate areas with significant contamination (potential for free product trapped in soil pores) from areas with only minor contamination. Soil samples are not required to be collected for laboratory analysis. Instead, the level of soil contamination is to be determined based on field screening and visual and olfactory observations. During the probing activities, if it is determined that considerable contamination extends outside this area, the consultant should inform DNR and Commerce so that funding for additional soil probing can be approved if appropriate. A map delineating areas of significant soil contamination is to be provided by the consultant at the conclusion of the soil probe investigation.

Provide an evaluation of the existing soil vapor extraction and groundwater recovery system that has not operated since at least the early 1990s. A detailed description of the current condition of the system must be provided and a discussion as to whether it is technically feasible to get the system up and running again. If it is deemed feasible to

run the SVE and/or the groundwater recovery system, an estimate should be provided as to how much it would cost to get the system operational.

Site monitoring points (including the two groundwater collection trenches) are to be sampled once during the spring of 2007. Groundwater samples are to be laboratory analyzed for petroleum volatile organic compounds (PVOC) plus naphthalene. If free product is encountered in a well, the product thickness must be measured, recorded and the product must be removed. Include a line-item cost for disposal of one drum of product in case it is needed.

Groundwater elevations are to be determined for all site monitoring points and groundwater flow direction is to be determined for this sampling event.

Upon completion of all activities, submit a comprehensive report to DNR and Commerce summarizing the results of this investigation, with appropriate tables, updated maps, laboratory data, etc. Include conclusions and recommendations for additional work.

To save costs, only select reports have been submitted to the copy shop. Additional reports and information can be reviewed at the DNR's Green Bay office. Bidders are strongly encouraged to review the entire case file prior to submitting a bid response for this site.

3) Reporting Timeframes:

Within *60 days* of the Commerce notification of the maximum reimbursement amount, the responsible party (RP) must execute a written contract with one of the firms that submitted a bid. Failure to execute the written contract within this time will result in ineligibility of interest expenses incurred from the date of the reimbursement cap letter until a contract is executed and work commences at the site. Work must commence within *45 days* of signing a contract. There are specific reporting requirements in Comm 47.70 to monitor the progress of activities at each bid site and there may be additional reporting requirements outlined above. The consulting firm that is contracted to complete the scope of work is required to report the progress of this site to Commerce electronically on the web site at each of the following points:

1. Within fourteen days of executing or terminating a contract with the RP.
2. Three months after entering into the contract with the RP.
3. Twelve months after beginning the work in the successful bid, unless the project is completed before that time (point 6 applies).
4. Twelve months after submitting the previous report (point 3), unless the project is completed before that time (point 6 applies).
5. No later than 10 days after encountering a change in circumstances (the list of circumstances is in Comm 47.70 (3)).
6. No later than 30 days after completing the work.
7. As directed by Commerce.

If Commerce determines that the consulting firm is failing to make adequate progress to complete the scope of work, Commerce will notify the RP and may reduce the reimbursement to accurately reflect the work completed.

4) Claim Submittal:

A claim must be submitted to Commerce within 120 days of submitting the report described in *Reporting Timeframe, point #6*. If a claim is not submitted by the deadline described above, interest costs from the date the report (point #6) is submitted to the date the claim is received will not be reimbursed to the claimant. The claim preparation cost must be included in the Total Bid Amount and is considered within the reimbursement cap.

B) Questions and Answers

Questions, answers and interpretations will be considered an amendment of this solicitation. All questions must be submitted in writing (fax and electronic mail submittals are acceptable) to the Bid Manager identified in Section 1 of this solicitation. All answers and interpretations shall be in writing from the Bid Manager. Neither the PECFA program nor Commerce shall be legally bound by any amendments or interpretations that are not in writing. Bidders are not to contact other personnel located within the Department of Commerce/Bureau of PECFA concerning the site or the bid solicitation between the Bid Announcement Date and Bid End Date. No further questions will be addressed after the deadline for submitting questions identified in Section 1.

SECTION 3 - Conditions of Bid

The successful bidder will be the entity that complies with all provisions of the bid and provides the lowest total cost, excluding interest, for the site-specific bid requirements described in Section 2. In preparing the bid, the bidder must assume compliance with all applicable codes, including, but not limited to, §Comm 46, §Comm 47, and §NR 700 Wis. Admin. Codes.

The bid Commerce selects to determine the least costly method of remedial action will be the least costly qualified bid. Commerce will rank the bids solely on the basis of cost. Evaluation of bids will continue until the least costly qualified bid is identified. Submittals from an individual or firm during their period of disqualification from bidding, submittals received late and for submittals without a certified commitment (performance assurance and/or signature) will not be considered as bids. Commerce may disqualify a bid for the following reasons:

- Requirements of the bid specifications have not been met.
- The remedial strategy is not appropriate to the geologic setting.
- A Total Bid Amount is insufficient to fund the activities described in the bid specifications.

Commerce reserves the right to reject any and all bids.

Any proposed technology or methods used in the remediation must be allowed for use in the State of Wisconsin and approvable by the agency with jurisdiction (Natural Resources or Commerce).

The bidder Commerce intends to select may be required to provide input to and attend a meeting with the PECFA program and the claimant to explain the bid and remedial approach.

If a bid is disqualified, Commerce will provide written notification to any individual or firm that submitted a disqualified bid. The notification shall specify the reasons for the

disqualification, and inform the individual or firm of their right to protest or appeal the decision. If a bid is more costly than the bid Commerce intends to select, the bid will not be reviewed.

The *Notice of Intent* will identify the least costly bid, disqualified bid(s) and bid(s) not reviewed. The *Notice of Intent* will be sent to the RP and will be posted on PECFA's Internet Web site.

SECTION 4 - Instructions to Bidders

Between the bid start and end dates, bidders shall not discuss or attempt to negotiate any aspects of the bid with the RP, other potential bidders or program staff without prior approval of the Bid Manager identified in Section 1. Infractions will result in rejection of the violator's bid and may result in a formal complaint being filed with the Department of Regulation and Licensing.

If access to the site is necessary for the preparation of a bid, access shall be arranged through the Bid Manager. If the Bid Manager is not able to arrange site access, this will not delay the bid process nor negate the comparison and selection from among the bids submitted. All costs associated with a site visit or preparation of a bid will be the bidder's responsibility.

The Bidding Process must conform to the following:

1. The Bid Response shall address all the site-specific bid requirements identified in Section 2.
2. The total bid amount to accomplish the stated goal must include all fees, reporting costs, pre- and post-closure costs and costs for establishing restrictions or institutional controls, when applicable (interest costs are excluded).
3. The submittal must include a copy of the Bid Response document signed by a Professional Engineer, Professional Geologist, Hydrologist or Soil Scientist licensed by the State of Wisconsin. The appropriate registration number of the professional license must be included. Registration requirements are listed in Comm 5.
4. Bids *cannot* be faxed directly to the program. Documents received by fax will not be considered.
5. Bids, amendments thereto or withdrawal requests must be received by 4 pm on the bid end date.
6. The consulting firm's name must be included and all pages of the Bid Response.
7. All costs must be printed (ink, typewritten or computer). Errors must be crossed out, corrections entered and initialed by the person signing the bid. Correction fluid is not allowed. No bid shall be altered or amended after the time specified for the bid end date.
8. Each bidder shall fully acquaint themselves with conditions relating to the scope and restrictions attending to the execution of the work under the conditions of this bid. The failure of a bidder to acquaint themselves with existing documented conditions shall in no way relieve any obligation with respect to this bid.
9. All amendments to and interpretations of this bid shall be in writing from the Bid Manager. Neither Commerce nor the program shall be legally bound by any amendment or interpretation that is not in writing.

10. This bid is intended to promote competition. If the language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this bid to a single source, it shall be the responsibility of the interested bidders to notify the program in writing so as to be received five days prior to the opening date. The bid may or may not be changed; however a review of such notification will be made prior to award.

SECTION 5 - Bidder Disqualification

Commerce may disqualify from public bidding any individual or firm that has committed any of the following (Comm 47.67 (1) (a)):

- 1) Failed to complete the scope of work within the reimbursement cost cap established through public bidding.
- 2) Failed to complete the scope of work in a bid in a timely manner.
- 3) Failed to follow DNR rules on the bid project.
- 4) Received one or more notices from Commerce under s. Comm 47.62 (2) that assess the financial management of an investigation as unacceptable.
- 5) In any prior occurrence that has been publicly bid, failed to do either of the following:
 - a. Pay subcontractors after receiving payment for them.
 - b. Obtain lien waivers on or before the date of the final payment by the RP or the PECFA program, from all subcontractors paid under subd. 5. a.
- 6) Failed to execute a contract with the RP as required in s. Comm 47.69 (1).
- 7) Failed to commence work within 45 days after executing a contract, as required in s. Comm 47.69 (3).

Commerce may disqualify any individual or firm from performing further work on a project if the individual or firm has not completed any of the six reporting points required in Comm 47.70 and outlined in Section 2 of this bid document. Commerce will review and address the issue as stated in Comm 47.70 (4).

BID RESPONSE
(1st Page)

Department of Commerce PECFA Program

SITE NAME: East Central Coop
COMMERCE #: 53015-9999-70
BRRTS #: 03-36-000119

Submit Bid Response To: Cathy Voges
Public Bid Response
Department of Commerce PECFA Bureau
201 W Washington Ave, Madison WI 53703-2790 or
PO Box 8044, Madison WI 53708-8044

Consulting Firm Name: _____

Address: _____

Telephone: () - _____

Fax Number: () - _____

E-mail Address: _____

Bidder (check one that applies):

<input type="checkbox"/>	Professional Engineer	License # _____
<input type="checkbox"/>	Professional Geologist	License # _____
<input type="checkbox"/>	Hydrologist	License # _____
<input type="checkbox"/>	Soil Scientist	License # _____



Use this box to certify (by marking with a check or X) a commitment to complete the work described in the bid specifications in its entirety for the Total Bid Amount proposed below. Failure to provide this performance assurance will disqualify this bid response. Providing unsolicited qualifications and/or contingency statements in your bid submittal will disqualify the bid response.

Total Bid Amount: \$ _____

Print Name: _____

Title: _____

I certify that I have the authority to commit my organization or firm to the performance of the bid I have submitted.

Signature: _____

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m)].

BID RESPONSE
(2nd Page)

Department of Commerce PECFA Program

SITE NAME: East Central Coop
COMMERCE #: 53015-9999-70
BRRTS #: 03-36-000119

Consulting Firm Name: _____

A bid will be considered non-compliant if the bid response does not include a separate tabulation of costs for each activity.

1	Operating Costs - six months of trench system operations – two trenches	\$	
2	Soil probe investigation – 49 probe points, including all disposal costs	\$	
3	SVE and groundwater recovery sump system evaluation for operation	\$	
4	One groundwater monitoring event; all site wells and 2 trenches – PVOC+N analysis; elevation data; free product removal if encountered	\$	
5	One drum of product – including disposal	\$	
6	Documentation and reporting – including electronic reporting	\$	
7	PECFA Claim Preparation	\$	
8	Total Bid Amount	\$	